



STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY

Richard M. Flynn, Commissioner

Division of Fire Safety

Office of the State Fire Marshal

J. William Degnan, State Fire Marshal



Office: Richard M. Flynn Fire Academy, Route 106, Concord, N.H.

Mailing Address: 33 Hazen Drive, Concord, N.H. 03305

603-271-3294, FAX 603-271-1091

**INSTRUCTIONS FOR COMPLETING
HEATING TECHNICIAN VOLUNTARY CERTIFICATION
APPLICATION FORM**

1. Select application type. New or Renewal. If renewal, indicate previous certification #.
2. Fill in name, physical address, city, state and zip of applicant's home address. Add mailing address if different from physical address.
3. Enter home telephone or other primary contact phone. Enter Date of Birth.
4. Enter home e-mail address if applicable
5. Enter employer's name, physical address, city, state and zip. Add mailing address if different.
6. Enter employer's work telephone and fax numbers.
7. Enter applicant's work e-mail address if applicable.
8. Select one or more of the four certificates being sought in left hand column. Select one or more of the corresponding endorsements on the right. Each certificate must have at least one endorsement.
9. Sign and date the application.

Fees:

Basic certificate - Initial	\$150.00	(HIO, HSO)
Basic Certificate – Renewal	\$100.00	(HIO, HSO)
Late fee (0 – 30days)	\$0.00	
Late fee (31 days and over)	\$50.00	
Endorsements	\$25.00 each	(Maximum of \$50.00)

Required paperwork:

- Completed and signed DSFM 87 form (Application Form)
- Valid driver's license or other form of government issued picture ID.
- Completed and signed affidavit
- Check for application fee.
- Copies of all relevant certificates of completion.